

*"Send me everything you've got: I won't bother with any other company."
- St Francis Xavier, Runaway Bay, QLD*

*"The other members of staff keep asking me where I get these OUTSTANDING performers from."
- Geelong Grammar*

*"I have never seen anything from Nexus Arts that isn't worth having."
- Tasmanian Arts Council*

"You sure can pick 'em!" - Hawkesdale Secondary College

*"Once again your recommendations were absolutely tops"
- Sandringham PS*

*"22 shows in 6 years and we haven't had a bad show from you guys yet."
- Poowong PS*

*"You're the BEST VALUE in town."
- Tintern Girls Grammar*

*"We have been SO happy with ALL the shows you have given us. It certainly takes the headache out of booking"
- Camperdown PS*

*"Every show has been EXCELLENT. The variety is FANTASTIC. The standard of artists is OUTSTANDING."
- Heidelberg PS*

Thank you for your interest in Nexus Arts.
We hope you find the following information helpful.
Please feel free to phone us with any queries on freecall 1800 675 897.

How do I make a booking?

You can arrange a booking for a performance, workshop or author over the phone, via our website, or by emailing nexusarts@netspace.net.au. Deposits are not required.

To ensure you don't lose your preferred date, we can hold a date for you for a limited time while you check with your organisation and get back to us ☺

What happens next?

You will receive confirmation via email. *Your confirmation doubles as your invoice. Please check all the details carefully, and keep it on file.* We will email you (and CC the main email of your organisation) another copy of your booking confirmation/invoice at the start of each year, then a reminder (no paperwork) to the general/office email at the start of the term in which the booking is scheduled. This will be the last correspondence. Feel free to phone or email us anytime to reconfirm the booking.

Costs and Payment?

Unless a flat fee is arranged, your confirmation/invoice will be blank, ready for you to fill out according to the numbers that attend. The cost is per student with a minimum fee PER session as described on the brochure.

The total cost is whichever is greater: the number of students who attended multiplied by the cost per student, OR the minimum fee per session (noting number of sessions booked). Please pass on the completed invoice to your accounts department.

If you have misplaced your confirmation/invoice, please get in touch and we will send you a replacement.

Payment is required within one week after the performance. There are three ways to pay: via EFT; via Credit Card over the phone; or by cheque made out to Nexus Arts. Please send remittance advice to nexusadmin@netspace.net.au and identify your payment with the invoice number so we can record it correctly.

Do we need to pay GST?

You will need to add 10% GST to the total cost of each booking. (For schools, this is refundable by the taxation office, so does not need to be collected from students.)

What if we need to cancel, or are worried about numbers?

Please phone us if you have any concerns – we can usually assist with finding a solution, such as a suitable alternative date/time if you have a timetable clash. If you find that you need to cancel, please do so more than 6 weeks prior to the booking to avoid the cancellation fee. A cancellation fee of 50% of the minimum fee applies if your booking is cancelled less than 6 weeks prior, or 100% if less than 3 weeks notification is given.

Enjoy the show!

PO BOX 1009 ELSTERNWICK
VICTORIA 3185 AUSTRALIA
PHONE +61 3 9528 3416
FREECALL 1800 675 897
BOOKINGS EMAIL: nexusarts@netspace.net.au
ADMIN EMAIL: nexusadmin@netspace.net.au
Please feel free to email with any queries

ABN: 91 054 247 915
BSB: 033 047
ACCOUNT NO: 144 029